



Republic of the Philippines
Philippine Merchant Marine Academy
San Narciso, Zambales

P M M A
2010
Accomplishment
Report

Philosophy

The Philippine Merchant Marine Academy “is committed to a policy of providing the highest standards of maritime education and training to its Corps of Midshipmen”, and to produce merchant marine officers with an assured level of quality which exceeds all national and international standards.

Mission

To educate and train midshipmen/women to become qualified and competent merchant marine officers for shipboard and shore-based positions, in response to the global requirements of the expanding international maritime industry, as well as to become competent and capable naval officer who can serve as naval and military auxiliaries in times of war and national emergencies and to contribute to the improvement of maritime education and the pool of ship business managers through graduate school programs.

Vision

The Philippine Merchant Marine Academy envisions through its academic program and quasi-military training to produce a balanced personality out of every graduate, i.e. an internationally acceptable officer and gentleman who can function efficiently in their field of endeavor and contribute to the development and progress of the Filipino nation. Highlights

Executive Summary

A. Curriculum and Instruction

1. Admission/Enrollment

Table 1: Admission Data for Batch 2014

BATCH 2014

CATEGORIZATION	FREQUENCY
Applicants	7,854
Examinees	7,821
Passers of Entrance Examination	1,464
Screening (Pre-medical)	842
Screening (Final-medical)	303
Probationary Midshipmen	
BSMT	168
BSMarE	135
Plebes Sworn-in	
BSMT	102
BSMarE	126
Fourth Class Cadets (1 st semester SY 2010-2011)	
BSMT	100
BSMarE	125

Table 2: Enrolment by Headcount: BACCALAUREATE and MASTER'S DEGREE from SY 2008-2009 to SY 2010-2011

BACCALAUREATE:

	SY 2009-2010		SY 2010-2011	
PARTICULARS	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE
SEMESTER / COURSE	1 st Sem	2 nd Sem	1 st Sem	2 nd Sem
BSMT	518	520	471	471
BSME	560	549	558	558
TOTAL	1078	1069	1029	1029
TOTAL AVERAGE	1073		1029	

MASTERAL:

SCHOOL YEAR	AY 2009			AY 2010		
PARTICULARS	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE
SEMESTER / COURSE	1 st Trisem	2 nd Trisem	3 rd Trisem	1 st Trisem	2 nd Trisem	3 rd Trisem
MSBM	1	0	0	1	1	1
MAME	0	0	1	1	1	1
MSM	20	23	24	35	36	36
MMET	8	14	21	19	19	19
TOTAL	29	37	46	56	57	57
TOTAL AVERAGE	37			56		

2. College of Marine Transportation

In addition to the usual tasks of the College to ensure academic excellence, the following were also accomplished in support to the mission – vision of the Academy.

- a. Conducted Seminar on “Book Writing” held at the Klaveness Hall
- b. Hired additional faculty to handle technical and general education subject (Atty. Villanueva to handle Marlaw Subject.)

- c. Published one book (Technical Writing for Marine Cadets) written by Dr. John Fontillas
- d. Coordinators, Contestants and Coaches attended and joined the Oratorical and Poster Making contest during the Seafarers Day held at LUSWELF Manila. Wherein, the PMMA won the **1st place** in the Oratorical contest and 2nd place in the Poster Making contest.

2. College of Marine Engineering

Based on the Quality Objectives set by the College, the following were accomplished:

- a. Engr Millar passed the PRC Management Level examination for Marine Engineers last May 20-21, 2010
- b. Graduates of Batch 2010 successfully hurdled the PRC Officer (OIC) Level Board Examination with 100% passing rate. Five of the successful PMMA examinees have entered the Top 10 (1st, 2nd, 3rd, 4th and 10th placers were PMMA graduates)
- c. The following faculty were hired to handle BS Mar-E Technical subjects:
 - i. C/E Charlie Pandongan
 - ii. Engr Jose Alex Caritativo
 - iii. Engr Armando Hizon
- d. Engr Millar attended as Delegate to the IMO-STCW Diplomatic Conference held at PICC, Manila last June 21-25, 2010.
- e. Engr Wenceslao Cawagas and Engr Marlowe Reyes are currently enrolled for the Master in Engineering Program in Bulacan State University sponsored by CHED.
- f. Selected faculty and staff took the Electrical Laboratory Training Course given by Gayland Technologies under KfW-PMMA Upgrading Project on Dec 13-17,2010 at PMMA CME Com3 Lab.

B. Faculty and Staff Development

The continuous commitment to provide the best maritime educators and staff for the corps of midshipmen still holds true as evidenced by the different training and seminars, conferences, scholarships provided to faculty members and employees.

1. Training/Seminars

Name of Participants	Position	Training/Seminars attended	Date	Venue
Engr Armando Hizon Engr Marlowe Reyes Engr Christine Quilla Engr Cepriano Encinas Engr Roilan Rivera Engr Ronald Magsino Engr Charlie Pandongan Engr Roy Palmejar Engr Ronillo Omalin Engr Claro Dumpit Mr. Renante Embalzado Ms. Maryjoy Villegas Engr Igmedio Alcasid Engr Bruno Culaton Engr Arnold Pasamba Mr. Foilan Mobo Ms. Liberty Gay Manalo Mr. Elpidio Labrador Mr. Mario Garcia Mr. Allan Leonardo	AP1 INST3 INST1 INST1 AP1 APRO1 PROF1 APRO1 AP1 AP1 INST1 Janitor Elec Engr INST1 INST3 INST1 INST1 Janitor ADA1 ADA6	Faculty Development Program “Electrical Laboratory Training Course” by Gaylan Technologies under the KFW-PMMA Upgrading Projects.	December 13-17, 2010	PMMA, San Narciso, Zambales
VAdm Fidel E. Diñoso Cdr Alfonso Laforteza Cdr Rowena L. Ornillo Ens Larry V. Gonzales	SUCPres AO5/VP AO5/HR MO APRO1/Dean, CMT	PMMA-CSC signing of Memorandum of Agreement regarding on Anti Red-Tape.	December 9, 2010	CSC, San Fernando, Pampanga
Ens Larry V. Gonzales	APRO1	36 th Annual Convention and general membership meeting	December 3-4, 2010	Mariners Polytechnic College Foundation, Rawis, Legaspi City
C/O Raul B. Cappleman 2/M Gilbert Boleche Ens Myrna D. Alvarez	APRO1 AP1 AP1	Training on MARPOL Annexes 1-6	November 2-10, 2010	FMFI Maritime Foundation., Inc., 3/F Coherco Corporate Center, 116 V.A. Fufino St., Legaspi

				Village, Makati City
Lcdr Larena B. Tingson	A3	65 th Philippine Institute of Certified Public Accountants (PICPA) Annual National Convention	November 23-26,2010	PICPA-Iloilo Chapter , Iloilo City
Ens Myrna D. Alvarez	AP1	Planning Conference of DOCT-National Union of Career Executive Service Officers Chapter	November 11-12, 2010	Taal Vista Lodge, Tagyatay City
Ms. Venus Pampo	Inst 1	Assessment, Examination and Certification of Seafarers (IMO Model Course 3.12)	November 22 to December 3, 2010	National Maritime Polytechnic, 2 nd Floor ECC Bldg., 355 Sen, Gil Puyat Ave., Makati City
Ens Larry V. Gonzales	APRO1	Ship Security with Cultural Awareness	November 3-7, 2010	University of Cebu Lapu-Lapu and Mandaue (UCLM) A.C. Cortes Avenue, Loo, Mandaue City
Engr Ronald Magsino Mr. Cir Florante Floresca	APRO1	Distance Education for Seafarers Project	October 27-29, 2010	John B. Lacson Foundation Maritime University – CSM Hall, Iloilo City
Dr. Oscar Cristito Rosete	MO3	17 th Annual Convention with the theme “Leapfrogging EMS Development in the Philippines	October 27-28, 2010	Hyatt Hotel and Casino Manila, Pedro Gil cor., M.H. Pilar, Malate Manila
Ens Larry V. Gonzales	APRO1	Ship Security with Cultural Awareness	October 25-29, 2010	John V. Lacson College Foundation – Bacolod (JBLCF-Bacolod) Alijis, Bacolod City, Negros Occidental

2/0 JLR Benedictos CDR Rowena I. Ornillo Ens Larry Gonzales	PROF1 AO5 APRO1	PASUC Training-Seminar in International Leadership	October 20-22, 2010	Bayview Park Hotel, Roxa Boulevard, Manila
Dr. Analiza Taberdo Mrs. Victoria PAraggua	APRO1 APRO1	National Research Seminar and Forum on “Nurturing Research Competence Across Discipline” in Search for New knowledge to keep Abreast with the 21th Century Challenge”	October 20-22, 2010	Cebu Technological University, Cebu City
Ms. Liberty Gay Manalo Mr. Renante Embalzado	INST1 INST1	12 th National Physics Conference	October 21-23, 2010	Central Philippine University, Iloilo City
Dr. Rosemary I. Pagsolingan	Dentist 2	102th Annual Convention and Scientific Meeting wit the theme “Stronger and Globally Competitive Philippine Density”	October 19-24, 2010	SM Central Business Park, Pasay City
Mr. Roy Auro Jr	INST1	Milo Little Olympics National Championship	October 11-19, 2010	Don Basco Academy, Mabiga, Mabalacat, Pampanga
Engr Melchor Millar Ens Larry Gonzales	AP4 APRO1	CHED Public Consultation of Guidance on the Implementation of Equivalent Program for Merchant Marine Officers	October 8, 2010	CHED Auditorium, 2 nd Floor, HEDC Bldg., C.P. Garcia Avenue., U.P. Diliman, Quezon City
Dr. Analiza Taberdo Engr Claro Dumpit Mrs Mirasol Abad	APRO1 AP1 INST1	Third National Tri-level Conference with the theme “Responding to the Current Challenges of Education”.	September 30, 2010 to October 02, 2010	College of Arts and Sciences, University of Asia and Pacific, Pearl Drive, Ortigas Center, Pasig City
C/E Charlie Pandongan Ch Off Raul Cappleman Dr Obdolia Guanzon Engr Claro Dumpit Engr Wenceslao Cawagas Ms Liberty Gay Manalo Ens Myrna Alvarez	PROF1 AP1 CL3 AP1 INST1 APRO1 AP1	2-day Seminar-workshop on “Strengthening the Research Capabilities of SUC’s in Region III	September 16-17, 2010	RET Amphitheater, Central Luzon State University (CLSU), Science City of Muñoz

Cdr Alfonso Laforteza Lcdr Larena Tingson Mr. Norberto Almarza	AO5 A3 AO5	2009 Revised Rules of Procedures of the Commission on Audit (RRPC) and the revised rules on Settlement of Accounts (RRSA)	September 9-10, 2010	Iba, Zambales
Cdr Alfonso Laforteza Cdr Nenita Cuaresma Ms. Ma. Susan Saarenas Mr. Miguel Rombawa	AO5 R3 AO4 ADA2	Training-Workshop on Normative Financing and Financial Management in Utilization of Income in SUCs	July 28-30, 2010	Camarines Sur Polytechnic College (Main Campus), Nabua Camarines Sur
Engr Ronald Magsino	APRO1	Second Bechmarking Study Tour	June 24-28, 2010	University of Malaysia, Sabah
Engr Cepriano Encinas Mrs. Josa Alba	INST1 INST1	2010 Year of the Seafarer Forum	June 26, 2010	Philippine International Convention Center, (PICC), Manila
Mrs. Rean Angala	EPS1	National Research Forum with the theme "Nurturing Research Competence to Promote Internationalization of Philippine Higher Education Institutions"	June 23-25, 2010	Hotel Supreme, Baguio City
VAdm Fidel E. Diñoso Cdr Alfonso Laforteza JR	SUC Pres AO5	2010 PASUC Mid-year Conference with the theme "Enhancing SUCs Governance Commitment to Quality Higher Education"	June 21-23, 2010	Grand Men Seng Hotel, Davao City
Ms. Ma. Susan Saarenas Ms. Editha Esparagoza Ms. Emily Atanacio Ms. Amalia Sompreque Mrs. Bella Borlagdatan Mrs. Avelina Rivera Mrs. Florencia Santos Mrs. Priminda Nebril Mr. Maurino Prey	AO4 ADA4 AO2 ADA6 ADA4 ADA4 ADA4 ADA3 ADA4	Seminar-workshop in Advance Excel	June 20, 2010	SM North EDSA, Quezon City
Ens Ronald G. Magsino Ens Larry V. Gonzales	APRO1 APRO1	3 rd International and 13 th National Congress	June 2-4, 2010	Hotel Indah Manila, 350 A.J. Villegas St., Ermita, Manila
Dr. Analiza Taberdo	APRO1	PADAMS-training	June 3-4, 2010	Far East Maritime

				Foundation, Inc., Victoria Bldg., UN Ave., Ermita Manila
Mrs. Victoria Paraggua	APRO1	MARLINS (Maritime English Computer Based)	June 3-4, 2010	Far East Maritime Foundation, Inc., Victoria Bldg., UN Ave., Ermita Manila
Capt Norberto Mora	PROF1	Maritime Law – training seminar	May 31 to June 4, 2010	Maritime Foundation, Inc., Victoria Bldg., UN Ave., Ermita Manila
ENS Gilbert Boleche	AP1	GMDSS Refresher	May 31 to June 4, 2010	Maritime Foundation, Inc., Victoria Bldg., UN Ave., Ermita Manila
Cdr Nenita Cuaresma Mr. Raul Wendell Fernando	R3 ADAS1	12 th General Assembly of the Federation of School Registrar Associations (FOSRA) with the theme “Quality Service for Quality Education”	May 27-28, 2010	Medicine Auditorium of the University of Santo Tomas, España St., Sampaloc Manila
Mr. Igmedio Alcasid	Electrician Engr	2010 Mid-year National Convention and general Membership Meeting with the theme “IEEE-Leading in Green Energy Solution to Climate change”	May 27-29, 2010	Baguio Country Club, Baguio City
Cdr Emily Valenciano Ltjg Roilan Rivera Engr Iaro Dumpit	APRO1 AP1 AP1	Seminar-workshop in Mathematics with the theme “Mathematics and Mathematics Education: Their Role in the Environmental”	May 26-28, 2010	Benguet State University, La Trinidad, Benguet
Ens Myrna Alvarez	AP1	Development Council of State Universities and Colleges / Center for Inter Institutional Research and Policy Studies (DC-SUC/CIRPS)	May 24-28, 2010	Cagayan De Oro City and Camiguin
Ens Myrna Alvarez	AP1	Accreditation for Professor	May 21, 2010	Nueva Ecija University of

				Science and Technology (NEUST) Sumacab Compus, Cabanatuan City
Mrs. Thelma Perocho Mr. Cir Florante Floresca	Guid Coor III	ICT Resources Acquisition	April 28-30, 2010	NCC Seminar Room, 2/F NCC Bldg., C.P. Garcia Avenue UP Diliman, Quezon City
Engr Igmedio Alcasid	Electrical Engineer	12 th Regional Conference	April 28-30, 2010	Columban College Hotel, Bo. Barretto, Olongapo City
Ens Gilbert C. Boleche	AP1	Forum About "Distance Education and E-Learning Methodologies"	April 23-25, 2010	John B. Lacson Foundation Maritime University-Arevalo, Iloilo City
Cdr Rowena L. Ornillo Mr. Roger B. Bacinillo	AO5 ADA4	Electronic Updating of Personal Services Itemization of Plantilla of Personnel	April 21-23, 2010	Bayview Park Hotel, Roxas Blvd. Manila
Ens Rowell T. Baldugo	Instructor I	Electrical Welding Course	April 19-23, 2010	K-line Maritime Academy, K-line Bldg., Coral way Drive, Central Business Park I, Pasay City
Ens Rowell T. Baldugo	Instructor I	Gas Welding Course	April 12-16, 2010	K-line Maritime Academy, K-line Bldg., Coral way

				Drive, Central Business Park I, Pasay City
Ens Rowell T. Baldugo	Instructor I	ISPS Familiarization Course	April 7-8, 2010	K-line Maritime Academy, K- line Bldg., Coral way Drive, Central Business Park I, Pasay City
Ens Rowell T. Baldugo	Instructor I	KLQSMS Course	April 5-6, 2010	K-line Maritime Academy, K- line Bldg., Coral way Drive, Central Business Park I, Pasay City
Engr Richard Santelices Mrs Victoria Paraggua Ms. Leslie Jeanne Cerezo	AP1 APRO1 INST1	Training Course for Instructor (IMO Model Course 6.09)	April 12-23, 2010	National Maritime Polytechnic, Manila
Ms. Liberty Gay Manalo	INST1	National Training Course on Teaching Introductory Physics	April 12-16, 2010	Sorsogon State College, Main Campus, Sorsogon City
Cdr Alfonso LI. Alfonso Lcdr Larena Tingson Mr. Norberto Almarza	AO5 A3 AO5	32 nd Annual National Convention	March 17-19, 2010	Subic Bay Exhibition and Convention Center, Subic Bay Freeport Zone
Ens Ronald Magsino	APRO1	Annual Graduate Students Congress	March 13, 2010	Don Honrio Ventura Technologica l State University, Bacolor Pampanga
Engr Gladwin Domingo	AP1	Maritime Law Training	March 8-13, 2010	EXACT Inc., Manila
Ens Myrna D. Alvarez	AP1	DC-SUC III / Cirps	March 3-5,	Bulacan State

		Cultural-Literary Festival 2010	2010	University, Malolos Bulacan
Ens Ruel V. Concepcion	APRO1	DOTC Planning Conference	March 3-5, 2010	Waterfront Insular Hotel Davao, Davao City
Ens Myrna D. Alvarez Ens Ruel V. Concepcion	AP I APRO1	DOTC Planning Conference	February 25-26, 2010	Waterfront Insular Hotel, Davao, Davao City
Engr Rowell Baldugo	INST1	Take the Engine Room Simulator Course with ERRM	February 22-26, 2010	K-line Bldg. Coral way drive Central Business Park 1, Pasay City
Engr Ronald Barro	APRO1	Presentation and Panel interview for Doctoral Studies	February 22-to March 5, 2010	MOKPO National Maritime University, South Korea
Engr Ronald Barro	APRO1	Presentation and Panel interview for Doctoral Studies	February 1-10, 2010	MOKPO National Maritime University, South Korea
Dr. Obdolia Quanzon, Phd	CL3	AACCUP Annual National Conference	February 24-25, 2010	Manila
Cdr Nenita Cuaresma Mr. Raul Wendell Fernando	R3 ADAS2	5 th National Convention General Information of the National Association of Registrar of the State Universities and Colleges (NARSUC)	February 17-19, 2010	
Engr Gladwin Domingo	AP1	Auxiliary Machineries Course	February 15-19, 2010	4 th Floor FERN bldg., P. Paredes corner SH Loyola St., Sampaloc, Manila

2. Conferences/Meetings

Name of Participants	Position	Conferences/Meetings attended	Date	Venue
Ens Myrna D. Alvarez	AP1	5 th Joint Executive Council and Technical Staff Meeting	December 15, 2010	Bulacan State University, City of

				Malolos Bulacan
Mr. Roy Auro Jr	Inst1	Emergency meeting regarding the SUC III Olympics	December 9, 2010	Bulacan State University, City of Malolos Bulacan
Cdr Rowena L. Ornillo	AO5	CSC Cluster Meeting	December 7, 2010	CSCFO, MAKATI City
Engr Claro U. Dumpit	AP1	Math Science Quiz and Turn-over Ceremony for the Championship of the Philippine Science Consortium (PSC)	December 1-3, 2010	Benguet State University, La Trinidad, Benguet
Dr Obdolia Guanzon	CL3	AACUP Accreditor/s	November 29 to December 4, 2010	Polytechnic University of the Phil. (PUP), Hasmen Hostel, Ramon Magsaysay Blvd., Sta Mesa, Manila
Cdr Alofonso L. Laforteza	AO5	4 th Quarter PASUC Executive Board Meeting	November 24, 2010	Rizal Technological University, Boni Ave., Mandaluyong City
Ens Myrna D. Alvarez	AP1	Planning Conference of DOTC-National Union of Career Executive Services Officers Chapter	November 11-12, 2010	Taal Vista Lodge, Tagaytay City
Ens Myrna D. Alvarez	AP1	DC-SUC III / CIRPS Technical Staff Meeting	November 17, 2010	Pampanga Agriculture Collge, (PAC), Magalang, Pampanga
Mr. Roy Auro Jr	Inst1	Board of Management Meeting	November 10, 2010	Bulacan State University, Malolos City, Bulacan
Engr Ronald Magsino Dr Obdolia Guanzon	APRO1 CL3	Briefing regarding PMMA Graduate School as the delivering institution for scholarship of Maritime Instructor	November 5, 2010	Commission on Higher Education (CHED), 4 th Floor HEDC Building, Pres. C.P. Garcia Avenue.,

				corner University
Ens Myrna D. Alvarez	AP1	Organizational Meeting of the DOTC Inter-Agency investigators and Intelligence Officers	October 28, 2010	DOTC Conference Room, 16 th Floor, the Columbia Tower, Ortigas Avenue, Mandaluyong City
Ens Myrna D. Alvarez	AP1	DC-SUC III / CIRPS Turn-over Ceremony	October 26, 2010	Alumni Center, Lucinda Campus, Tarlac State University, Tarlac City
Engr Claro U. Dumpit	AP1	4 th Joint Executive Council and Secretariat Meeting of the Science Consortium	October 13-14, 2010	Don Mariano Marcos Memorial State University Bacnotan, La Union
Engr Patrick Entendez	AP1	Visit shipping companies (NYK/Western Shipping/OSM Shipping)	October 6, 2010	Manila
Nr. Roy Auro Jr	INST1	SUC III Olympics Board of Management, (BoM) Meeting	October 5, 2010	Bulacan State University, Malolos City, Bulacan
Mrs Rean Angala	EPS1	To get copyright of articles published	October 1, 2010	National Library, Manila
Capt Nilda Manalaysay Lcdr Larena B Tingson Mr. Norberto Almarza Mr. Raymundo Cruz Mrs Thelma Perocho	CAO A3 AO5 APRO1 GuidCoo rd3	Ocular Inspection of Security Agency	September 27-28, 2010	Malate Manila/Pangasinan/Baguio City
Ens Arnold Pasamba	INST3	To deliver the payment (in Check) for the last External QMS Audit	September 24, 2010	DNV Manila Office, Delgado St., Corner Oca St., Manila
Mr. Roy Auro, Jr	INTS1	SUC III Board of Management Meeting	September 20, 2010	Bulacan State University, City of Malolos, Bulacan
Ens Myrna Alvarez	AP1	DC-SUC III/ CIRPS	September 10,	NEUST,

		Technical Staff Meeting	2010	Gabalidon Campus, Nueva Ecija
Mr. Roy Auro, Jr	Instructor I	SUC III Board of Management Meeting	September 20, 2010	BSU Malolos, Bulacan
Mrs Caroline Bayabos Engr Roy Palmejar Engr Bruno Culaton	N2 APRO1 INST1	To conduct lecture on Basic Safety Training Course to JCFC students as per PMMATC-JCJC Memorandum of Agreement	September 6-10, 2010	Jose C. Feliciano College, Dau, Mabalacat Pampanga
Lcdr Larena Tingson	A3	Ethics and Good Governance	September 27, 2010	Sea Resort and Restaurant, Barreto Olongapo City
Mr Raul Fernando Mrs Victoria Paraggua	ADAS2 APRO1	Orientation on Data Collection and other matters.	September 7-9, 2010	CHEDRO III, Conference Room
C/E Charlie Pandongan Ens Arnold Pasamba Ens Gilbert Boleche Ens Larry Gonzales	PROF1 INST3 AP1 APRO1	Alumni Homecoming Meeting	August 20, 2010	Makati City
Ens Gilbert C. Boleche Mrs. Victoria Paraggua	AP1 APRO1	Public Orientation on the Revised Guidelines to CMO No. 13 s. 2005 entitled "Policies Standards and Guidelines for Maritime Education (2005 Revision) and Implementing Guidelines for the Selection of Centers of Development and Centers of Excellence in Maritime Education.	August 3, 2010	CHED Auditorium, 2 nd Floor, HEDC bldg., C.P. Garcia U.P. Diliman, Quezon City
Ens Gilbert C. Boleche Ens Concepcion Bunagan Ens Rockcliff Buling	AP1 AP1 INST1	Visit PMA for the Testimonial Review and discussion on possible collaborative activities.	July 29 – August 1, 2010	PMA, Fort Del Pilar, Baguio City
Ens Myrna D. Alvarez	AP1	DC-SUC III/ CIRPS Joint Executive Council and Technical Staff Meeting	July 23, 2010	Basa Airbase, Floridablanca, Pampanga
Mr. Roy A. Auro Jr	INST1	SUC III Olympics Board of Management meeting	July 20, 2010	Flores Hall Administration bldg., Bulacan State University (Bulsu)
Cdr Nenita Cuaresma Ens Elmer Olea	R3 INST1	Coordinate, follow-up and submit final	July 9, 2010	Bureau of Immigration

Cadet Jonathan Hetiback		documents for approval of student visa		and National Intelligence Clearance Agency, Manila
Ens Myrna Alvarez	AP1	DOTC Plenary Meeting	June 29, 2010	PPA Multi-purpose Hall, PPA Head Office, Port Area, Manila
Cdr Roy Palmejar	APRO1	To Market and Promote accredited training courses offered by PMMA training center especially the Proficiency in Handling a Free-Fall Life Boat Training course, to different shipping companies.	June 28 – July 2, 2010	Manila
Ens Myrna Alvarez	AP1	Monthly Technical Staff Meeting	June 25, 2010	Bataan Peninsula State University, Balanga, Bataan
2/M JLR Benedictos C/O Raul Cappleman Engr Mechor Millar	APRO1 APRO1 AP4	Delegate of STCW Diplomatic Conference 2010	June 21-25, 2010	PICC, Pasay City, Manila
Ens Myrna Alvarez	AP1	10 th Meeting of the National Organizing Committee (NOC) for the Philippine Hosting of the 2010 STCW Diplomatic Conference	June 16, 2010	Multi-purpose Hall, 3 rd Floor, Secretariat Bldg., PICC Center, Roxas Blvd., Manila
Ens Larry V. Gonzales	APRO1	Process papers in connection with a workshop concerning Innovative Safety Management of the Maritime Academies will take place in Copenhagen, Denmark on August 31, 2010 to September 3, 2010.	June 15, 2010	Manila
2/O JLR Benedictos Ens Myrna Alvarez	APRO1 AP1	PCG Draft IRR Consultancy Meeting	June 3, 2010	DOTC Multi-Purpose Hall, the Columbia Tower, Brgy. Wack-wack, Ortigas Avenue

				Mandaluyong City
Engr Bruno Culaton Engr Roy Palmejar	INST1 APRO1	To Market and promote the various training courses offered by the PMMA Training Center especially the IMO Model Course 6.09 and Simulator for Instructors Training Course	May 25-27, 2010	Martsilla Academy, SBMA/Phil. College of Science and Technology, Calasiao Pangasinan and Panpacific University, Urdanita, Pangasinan
2/O JLR Benedictos Ens Myrna Alvarez	APRO1 AP1	PCG Draft IRR Consultancy Meeting	May 19, 2010	DOTC Multi-Purpose Hall, the Columbia Tower, Brgy. Wack-wack, Ortigas Avenue Mandaluyong City
Ens Myrna Alvarez	AP1	DC-SUC III/CIRPS Monthly Technical Meeting	May 17, 2010	Tarlac College of Agriculture, Camiling, Tarlac
Ens Myrna Alvarez	AP1	DOTC Retrospective Forum	May 5, 2010	PPA Executive Lounge, 7 th Floor, PPA Bldg., Port Area, Manila
Engr Claro U. Dumpit	AP1	2 nd Executive Council and Secretariat Meeting of the Philippines Science Consortium	April 22-24, 2010	Batanes State College, Basco, Batanes
Ens Arnold Pasamba Ens Ruel Concepcion	INST1 APRO1	Closing meeting of the recently concluded European Maritime Safety Authority (EMSA) follow-up inspection on Maritime Higher Education Institution.	April 23, 2010	AMOSUP Library, Intramuros, Manila
Ens Myrna D. Alvarez	AP1	Monthly Technical Staff Meeting	April 20, 2010	Tarlac State University, Tarlac City
Ens Jimel Balidiong	INST1	Scholarship Interview with JICA	April 15-16, 2010	TESDA, Taguig City
Ens Myrna D. Alvarez	AP1	3 rd Joint Executive Council and Technical	April 6, 2010	RMTU. Iba, Zambales

		Staff Meeting		
Ens Jimel Balidiong	INST1	Process papers in connection with scholarship program to JICA	April 5-8, 2010	Manila
Cdr. Alfonso Laforteza Cdr Rowena L. Ornillo	AO5 AO5	BOT Board Meeting	March 30, 2010	Manila
Ms. Rheanora Castillo Ms. Joy Antonette Falucho	EPS2 Office Clerk	Supervise the conduct of Neuro-Psychological Evaluation as part of the Medical Screening for Luzon applicants	March 21, 2010	Power Tips, 5/F Podium Mall, Ortigas Center
Ens Jimel Balidiong	INST1	Process papers in connection with scholarship program to JICA	March 8-13, 2010	Manila
Ens Arnold Pasamba Ms. Rheanora Castillo Mrs. Diosa Alba Ms. Joy Antonette Faclucho	INST3 ESP2 INST1	Conduct of Neuro-psychological Evaluation as part of the Medical Screening for Luzon applicants	March 7, 2010	Magsaysay High School, Cubao
Cdr Rowena L. Ornillo	AO5	Coordinate with CSCFO analyst re-personnel appointments and faculty qualification	March 1, 2010	CSC Field Office, Makati City
Engr Bruno Culaton	INST1	To market various training courses offered by PMMA Training Center and conduct lecture on basic safety training course as per PMMA-LNU MOA.	February 23 28, 2010	Northern Philippine College for Maritime Science and Technology at Brgy. Lingsat, San Fernando City & Lyceum Northwester University, Dagupan City, Pangasinan
Ens Myrna D. Alvarez	AP1	Assembly for the Opening Program of the National Games & Opening Ceremonies for the Academic and Cultural Festival	February 22, 2010 & March 1, 2010	CHED Sport Solidarity, Main Grandstand Rizal Memorial Sports Complex, Manila
2/O JLR Benedictos Ens Arnold Pasamba	APRO1 INST3	MTC meeting re: follow-up inspection	February 18, 2010	AMOSUP Library, Cabildo St.,

				cor. Potenciano St., Intramuros, Manila
Ens Myrna Alvarez Cdr Roy Palmejar	AP1 APRO1	Training Programme on Task Force Gabay at Tagapagligtas sa Karagatan and DOTC Anniversary.	February 17, 2010	DOTC Columbia Taower, Wack-wack, Ortigas Ave., Mandaluyong City
Engr Claro U. Dumpit	AP1	1 st Joint PSC Council and Secretariat meeting	February 16- 17, 2010	Don Honorio Ventura Technologica l State University, Bacolor, Pampanga
Ens Ronald Magsino	APRO1	1 st Regular Meeting	February 16, 2010	Tarlac College of Agriculture, Camiling, Tarlac
Ens Arnold Pasamba Ms. Rheanora Castillo Dra. Rosemary Pagsolingan	INST3 EPS2 Dentist II	Conduct Medical Screening for Visayas and Mindanao Applicants	February 3-13 2010	Cebu City
Ens Arnold Pasamba Ms. Rheanora Castillo Dra. Rosemary Pagsolingan	INST3 EPS2 Dentist II	Conduct Neuro- Psychologist Evaluation as part of the Medical Screening for Luzon applicants	February 14 2010	Ramon Magsaysay High School, Cubao, Manila
Ens Myrna Alvarez	AP1	Special DC-SUC III/Cirps Executive Council and Technical Staff meeting	February 9, 2010	RMTU, Iba, Zambales
2/O JLR Benedictos Ens Gilbert Boleche	APRO1 AP1	DOTC Conference	February 8, 2010	DOTC, Mandaluyong City
Mrs. Angeline K. Belleza	Registrar 1	Evaluate the records/grades of Graduating students and current enrolled	February 5, 2010	PMMA Graduate School, Manila
Ens Myrna Alvarez	AP1	RMC 3 meeting	February 4, 2010	LTO Regional Officer 3 Conference Room, Government Center, Maimpis, City of San

				Fernando
Engr Melchor Millar	AP1	Meeting	February 4, 2010	Occupational Safety and Health Center (OSHC), North Avenue Corner Road, Diliman, Quezon City
Engr Claro Dumpit	AP1	First Secretariat meeting	January 29, 2010	Tarlac State University Alumni Center, Lucinda Campus, Tarlac City
Engr Bruno Culaton Ens Myrna Alvarez Ms. Victoria Paraggua	INST1 AP1 APRO1	Meeting on “Joint Course Development Program”	January 28, 2010	Norwegian Training Center, Taguig City, Metro Manila
Cdr Nenita Cuaresma Mr. Roy Auro Jr Mrs Shellan Ancheta Mr Joe Mark Madriaga Mr. Charlito Ramos	R3 INST1 ADA3	Screening of Players for SCUAA 2010	January 14, 2010	DHVCAT, Bacolor, Pampanga
Ens Myrna Alvarez	AP1	Regular meeting of the CIRPS Technical	January 14, 2010	Aurora State College of Technology (ASCOT), Baler, Aurora
Ens Myrna Alvarez	AP1	Special DC-SUC III/CIRPS Executive Council and Technical Staff meeting	January 12, 2010	Don Honorio Ventura State University, Bacolor, Pampanga
Mr. Raymundo Cruz	APRO1	Coordinate with shipping company regarding SCCUAA activities of PMMA Cadets	January 7-8, 2010	Manila
Engr Ronald Barro	APRO1	DFA Passport appointment system	January 6, 2010	Gate 2, window 1-4 of the DFA, Pasay City

3. Scholarship Grant

Name	Position	Course/Sponsor
Engr Ronald Barro	APRO I	Doctor's Degree Program in the Division of Marine Engineering, National Maritime University (MOKPO) South Korea. March 2010

4. Extension Services on the following programs held at the PMMA Safety Center

Program	Speaker	Participants	Date
Marine Pollution Personal Survival	PO3 Mahammad Sali H. Hadjula, PCG Engr Bruno Culaton	19 from Brgy. Lapaz, San Narciso, Zambales	November 9, 2010
Marine Pollution Personal Survival	PO3 Mahammad Sali H. Hadjula, PCG Engr Bruno Culaton, PMMA	27 from Brgy. Pundakit, San Antonio, Zambales	November 10, 2010

C. Training Center

The PMMA – TC has undergone repair and maintenance this year to ensure better service to its clientele, as well as renewal of certificates.

November 2010

- Repaired fast rescue boat crane.

October 2010

- Fabricated cover for Fast Rescue Boat
- Replaced lifting cable of Free-fall Lifeboat
- Repaired rigid Life Raft

September 28, 2010

- Renewal of accreditation for the following training courses:
 - Advance Training in Fire Fighting
 - Shore-Based Fire Fighting
 - Medical Emergency First Aid

September 2010

- Fabricated six (6) Life Size Fire Victim Dummy
- Reproduced more than 700 training hand outs
- Re painted open Lifeboat

August 2010

- Overhauled engine of Free-fall Lifeboat

July 12, 2010

- Renewal of accreditation for the Basic Safety Training Course.

July 2010

- Renovated roof top of oil water separator house

March 2010

- Installed double-throw switch for Free-fall Lifeboat and Fast Rescue Boat Crane

Summary of the Conducted Training Courses for the Year 2010		
Training Course	Date of Training	Number of Trainees
Basic Safety Training	November 02 - 08, 2010	95
	October 18 - 24, 2010	116
	September 07 - 13, 2010	94
	May 31, 2010 - June 06, 2010	7
	March 01 - 07, 2010	7
	February 25, 2010 - May 04, 2010	22
	January 18 - 24, 2010	9
	Total number of trainees	350
Ratings Forming Part of Engineering Watch		
	December 06 - 09, 2010	24
	December 01 - 04, 2010	48
	November 27 - 30, 2010	48
	September 14 - 17, 2010	7
	January 04 - 07, 2010	47
	Total number of trainees	174
Ratings Forming Part of Navigational Watch		
	September 14 - 17, 2010	90
	March 22 - 25, 2010	7
	Total number of trainees	97
Proficiency in Survival Craft and Rescue Boat		
	April 19 - 22, 2010	14
	Total number of trainees	14
Ship Simulator and Bridge Teamwork		
	February 15 - 19, 2010	6
	Total number of trainees	6
Ship Security Awareness Course		
	September 18, 2010	94
	Total number of trainees	94
International Safety Management		
	September 18, 2010	94
	Total number of trainees	94
Proficiency in Handling a Free-fall Lifeboat		
	December 30, 2010	7
	December 28, 2010	8
	December 17, 2010	10
	December 14, 2010	8
	December 1, 2010	9

	November 25, 2010	9
	November 23, 2010	8
	November 9, 2010	9
	November 6, 2010	14
	November 5, 2010	14
	October 27, 2010	11
	October 13, 2010	7
	October 8, 2010	9
	October 1, 2010	11
	September 29, 2010	12
	September 21, 2010	9
	September 4, 2010	8
	August 24, 2010	15
	August 11, 2010	10
	July 30, 2010	9
	July 23, 2010	12
	July 8, 2010	8
	June 25, 2010	12
	June 18, 2010	14
	May 25, 2010	8
	April 22, 2010	11
	April 15, 2010	9
	March 16, 2010	20
	February 23, 2010	19
	February 16, 2010	19
	January 26, 2010	10
	January 22, 2010	11
	January 13, 2010	10
	Total number of trainees	360
Training Program for Instructors Conducting Simulator-based Training		
	November 15 - 19, 2010	10
	September 20 - 24, 2010	15
	July 19 - 23, 2010	12
	May 17 - 21, 2010	10
	March 15 - 19, 2010	9
	January 18 - 22, 2010	10
	Total number of trainees	66

D. Student Services

The Corps of Midshipmen continuously enjoy the following student services:

Dormitory Services



Table of Midshipmen's Quarters					
As of 07 July 2010					
First Battalion					
Quarter	Bunks	Mattress	Lockers	Study Table	Ceiling Fans
A-1	22	44	24	1	13
A-2	22	44	20	2	13
A-3	29	56	28	3	8
A-4	22	43	26	2	8
TAC-O	1-double deck 3 – bamboo 1-s. steel	7	6	1	2
B-1	26	47	28	2	8
B-2	25	48	26	1	8

B-3	26	49	28	1	8
B-4	25	49	28	2	8
BAnnex-1	21	34	21	1	3
BAnnex-2	11	20	13	0	4
TAC-O	3-double deck 2 - wooden	5	12	3	2
Total	233	449	260	19	85
	4-double deck 3 – bamboo 1-s. steel 2 - wooden				

Second Battalion					
Quarter	Bunks	Mattress	Lockers	Study Table	Ceiling Fans
C-1	21	37	21	1	6
C-2	21	43	24	4	8
C-3	19	35	21	2	6
C-4	20	40	23	1	6
TAC-O	2-bamboo 1-wooden 1-s. steel	7	6	4	2
D-1	26	48	25	2	8
D-2	26	49	26	4	8
D-3	23	46	28	3	8
D-4	23	43	21	1	8
TAC-O	2-wooden 1-s.single	6	7	2	2
Cadette's Quarters	11	19	11	3	6
Total	190	370	208	27	68
Grand Total	423	819	474	46	153

*In this table, the A-1 and A-2 are considered the Crossworld Barracks.

Hair cut



Mess Services



Guidance and Counseling



Scheduled and walk – in counseling was done by this Unit to assist the cadets/cadettes in coping with the rigid training and learning in the academy.

Medical and Dental Services



MEDICAL - LABORATORY – X-RAY

LABORATORY TEST	MARCH		APRIL	TOTAL
	P	E	P	
Urinalysis	336	5	16	357
Fecalysis	336		16	352
Blood typing	336		16	352
CBC	336	4	16	356
Drug Test	336	3	16	355
RPR	336		16	352
HbsAg	336		16	352
X-Ray	337	4	15	356
TOTAL NUMBER OF LABORATORY TEST DONE				2832

Dental Unit (cadets/ employees/dependents/others)

CASES	TOTAL
A. Dental Screening	
> P/M (Cebu Applicant)	52
> P/M (PMMA)	435
B. Dental Consultation	254
C. Oral Prophylaxis	50
D. Temporary Filling	27
E. Permanent Filling	
> Light Cure	31
> Glass Ionomer	27
F. Periapical Abcess	4
G. Tooth Extraction	78
H. Suture Removal	11
I. Others (Gum Treatment)	18
J. X-Ray	5
TOTAL	992

Aside from medical assistance that this Unit has offered to the Corps of Midshipmen, it has also provided H1N1 Vaccination for Cadets, Employees and their dependents. In addition, it has catered to employees and students in different OPD and admitted cases such as respiratory, cardiovascular, infectious, musculoskeletal, genitourinary, gastrointestinal, cutaneous, EENT, nuerology, and other cases. It has also assisted in the donation of blood to people in need: 19 (Jan – March), 5 (April – June), 15 (July – Sept), and 29 (Oct – Dec).

Library

To ensure support to academic excellence, the Library requested purchase of necessary books/references for Main and Graduate School Libraries suited for the subjects offered for the current year/semester in coordination with the Deans of the Colleges/Graduate School and Supply Officer regarding the books and other library materials. Renewed subscription of magazines for both Main and Graduate School Libraries through requisitions approved by the concerned school officials.

It has also provided assistance and research services to clientele and has assisted in conducting instructional film showing to cadets in coordination with the audio-visual technician and the faculty concerned.

Finally, it has established linkages with other academic institution both public and private libraries in the province through extending assistance on the latest issues and concerns about library and information sources.

In May 2010, the Orientation Period of Probationary Midshipmen took place, including the Oath taking Ceremony of Class 2013, the Ringhop and Graduation of Class 2009.

The PMMA Silent Drill performed in S.M, Mall of Asia, Columban, Olongapo City and Cavite, State Univesity

As to the extension service of the Corps, they had Blood Letting at SBMA and did the “Pamaskong Handog” (giving out of relief goods) in Botolan, Zambales.

E. Research and Extension Services

For the first half of 2010, the following were the research and extension efforts of the Academy:

A. RESEARCH

1. Research Presentations/Refereeing Efforts

The study of two faculty members (1) “A Study on the Modern Marine Diesel Propulsion System for CO2 Emission Mitigation” by Prof. Melchor M. Millar Jr, and (2) “Building of Ship’s Collision Avoidance Support System Using Fuzzy – CBR” by Prof John L.R.M. Benedictos were presented as Poster Presentation at the Philippine Association of Institutions for Research, Inc (PAIR) and UNP International Research Conference on Higher Education Research (ICHER). This international research conference was held on 28 April – 1 May 2010 at the Heritage Resort in Caoayan, Vigan and University of Northern Philippines, Vigan City, Ilocos Sur. The theme of the conferences is “Utilization, Experiences, and Discovery”.

Likewise, the Oral Presentation of the study of Dr Analiza G. Taberdo, et. al. entitled “Management Information System (MIS) of State Universities and Colleges (SUCs) in Region III including the University of the Philippines as Precipitators of Research Activities, Culture and Development: An Analysis” was done during the research conference convened by the Research and Education Training Institute (REDTI) on 23 – 25 June 2010, Baguio City.

2. Completed and Published Project

The book entitled “Technical Writing for Maritime Students” written by Dr. John Fontillas (PMMA Professor) and Marlon Santos is now published. This was a by-product of the Book Writing Seminar Workshop spearheaded by the BSMT, in coordination with the DRD.

3. Ongoing Project

The project AREAG or Computerization of the PMMA’s Assessment, Registration, Enrolment, Admissions, and Grading System is on-going.

4. Membership to Research Institutions/Organizations

- Research & Educational Development Training & Institute (REDTI) – membership reactivated for the PMMA, as well faculty individual membership.

- Sasakawa Fellows (A worldwide organization of graduates in MSc in Maritime Affairs)
 - 6 faculty members, including the DRD director, are members
5. Participation to STCW International Diplomatic Conference

Three PMMA Officers (PMMA President, Vice President, CME Dean), together with Commo Ritual (PMMA Consultant) and Capt Dimailig (PMMA Professor studying now in Mokpo Maritime University) attended as delegates. In addition, 7 faculty members, including the DRD director, are observers to the recently concluded STCW DipCon.

The second half of the year concentrated in the elevation of the Academy as Center of Excellence; thus, many of the research efforts were aligned accordingly.

1. Approved Research Projects
 - a. Satisfying Shipping Industry's Skills & Competency Demands/Needs thru Shifts in Instructions: An Action Research on the PMMA Instruction Innovations vis-à-vis Shipping Trends
 - b. Eleven (11) Instructional Packages
 - c. Development of the PMMA Web Based Intranet

2. Ongoing Research Projects
 - a. Five (5) Instructional Packages
 - b. Development of Intranet System for PMMA

3. Center of Excellence Efforts

The documentation process for the establishment/application of the Center of Excellence or Center of Development for Maritime Education at the Academy commenced in August. Collation and printing of pictures are ongoing.

4. Copyrighted Research

PORT COMPETITION: BATANGAS PORT IN REVIEW (2/O Gilbert Boleche)

5. Completed Research
 - a. Myeongnyang Waterways' Traffic Separation Scheme: Recommendations on the Safe Use and Improvement (Orlando S. Dimailig) – 3rd Q
 - b. Comparative Review of Maritime Transportation Education between Korea and the Philippines (Orlando S. Dimailig) – 4th Q

6. Journal of Maritime Research
 - Waves 2010

B. EXTENSION SERVICES

Various activities mostly assisting the national agencies are still ongoing:

1. MOA at SBMA

As part of the MOA with SBMA, PMMA cadets continuously man 7 vessels at the SBMA.

2. Technical Working Group for MARINA

Prof. Ruel Concepcion had been a regular consultant/panel member for the formulation of guidelines on Simulator-Based Training Providers in the Conduct of Licensure Examination for Harbor Pilots, Major Patrons, Minor Patrons, Boat Captains and Marine Diesel Mechanics being conducted by DOTC & MARINA.

3. Task Force Member for DOTC

PMMA aided the Task-Force “Gabay at Tagapagligtas sa Karagatan” as Unit Head of the task Force’s Team B. The Task Force was created as an auditing body that will assist DOTC in conducting random safety inspection of domestic sailing vessels and in investigating maritime vessel violations.

4. Share of Expertise

Mr Larry Gonzales was a resource speaker for SHIP SECURITY WITH CULTURAL AWARENESS in two (2) Maritime institutions namely: University of Cebu, Lapu-lapu, and Mandaue from 3 – 7 November 2010, and John B Lacson Foundation – Bacolod from 25 – 29 October 2010.

5. Coastal Management Program:

- a. San Narciso, Barangay Lapaz, November 09 - 19 participants
- b. San Antonio, Barangay Pundaquit, November 10 - 27 participants

The program covered:

- a. Marine Pollution with applicable laws with PO3 Mahammad Sali H. Hadjula- PCG as speaker
- b. Personal Survival with Firefighting in the afternoon with Engr. Bruno Culaton as speaker.

D. Donations

The following technical books were donated by Capt Francisco C. Sta Cruz, Batch 84.

QUANTITY	DESCRIPTION
1 Pc.	SOLAS AMENDMENTS 2008-2009
1 Pc.	SOLAS CONSOLIDATED EDITION 2009
1 Pc.	INTERNATIONAL CODE ON INTACT STABILITY, 2008 (2009 EDITION)
1 Pc.	ISM-CODE- INTERNATIONAL SAFETY MANAGEMENT CODE AND GUIDELINES ON IMPLEMENTATION OF THE ISM CODE (2010 EDITION)
1 Pc.	STABILITY AND TRIM FOR THE SHIP'S OFFICERS (4 th EDITION) BY. WILLIAM E. GEORGE
1 Pc.	INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING FOR SEAFARERS 1978, AS AMENDED IN 1995 AND 1997 (STCW CONVENTION) INCLUDING THE FINAL ACT OF THE 1995 CONFERENCE OF PARTIES TO THE STCW CONVENTION, 1978, AND RESOLUTION 1 AND 3 TO 14 OF THE CONFERENCE
1 Pc.	LNG OPERATION PRACTICE
1 Pc.	CRUDE OIL WASHING SYSTEM (INCLUDING AMENDMENTS ADOPTED BY THE MEPC AT ITS FIFTY-THIRD SESSION (28 JUNE TO JULY 1999) AND BY THE ASSEMBLY AT ITS TWENTY-FIRST SESSION (15-26 NOVEMBER 1999)
1 Pc.	DECK LOG BOOK
1 Pc.	ENGINE LOG BOOK
1 Pc.	DIESEL ENGINE LOG BOOK
1 Pc.	OFFICIAL LOG BOOK

E. Department of Shipboard Training

This department ensures that all the incoming 2nd class from both Colleges (CME and CMT) could go onboard for their shipboard training. As such, it has performed its tasks all year round.

JANUARY

- Coordinated with MARINA to facilitate and expedite the authentication grouped processing for the issuance of SIRB.
- Supervised 3rd Class cadets prepare their documents for NBI Clearance and SIRB Processing.

- Briefed the cadets about the Passport requirements.
- Coordinated with DFA Office for the processing of Passport.
- Arranged the visit of Pacific Basin Maritime Corp headed by Engr Michael Dumangeng to meet and interview 3rd/4th Class cadets.

FEBRUARY

- Arranged and coordinated different shipping companies (i.e. Maersk Filipinas, Crewing, Inc., UPL-HAL, Intermodal, Oste) visit to the Academy.
- Conducted Bridging Program for embarking 2nd Class Cadets/Pre Departure and Orientation System by section on following rules and regulation governing shipboard training.

MARCH

- Arranged/coordinated the visit of different shipping companies.
- Coordinated with PMMA Training Center to conduct Basic Safety Training (BST) with Personal Safety and Social Responsibility (PSSR) as a requirement prior to issuance of SIRB.

APRIL

- Distributed 2nd Class (Third Year) into different shipping company partners who had entered into a Memorandum of Agreement (MOA) with the Academy.
- The Department accepted the incoming 3rd Class (Second Year) Midshipmen/women from the Colleges and Dept. of Midshipmen Affairs thru the Registrar.
- Arranged that all incoming 2nd Class Cadets had taken/completed their Basic Safety Training (BST)
- Coordinated with shipping/manning companies regarding the cadets' performance or any confidential/delinquency report on board.
- Notified shipping/manning company for timely disembarkation of cadets for the enrolment period.
- The Dept. had so far boarded almost one half of Class 2011 with the Shipping companies

MAY - JUNE

- Led the preparation and coordination of the visit of Mokpo Maritime University's Training Ship (T/S SAE YUDAL May 16 - 17, 2010)
- Administered and checked completeness of submitted Sea Projects, Journals and conducted oral and written examination for incoming 1Cl cadets. Required them all to accomplished a de-briefing form so as to evaluate the Shipboard Training program of the institution
- Endorsed to PMMA Medical Officer all incoming 1st Class cadets to undergo medical exam
- Collected 1st Class cadets' documents such as Passport, SIRB and Certificate Sea Service.
- Required cadets to process Flow Sheet for Turn Over to DMA as 1st Class cadets.
- Signed clearances/flowsheet for cadets' enrolment.
- Briefed nominated cadets to take qualifying exam for Dalisay Shipping
- Arranged and coordinated the visit of K-line (Capt Nap Garcia), Dalisay Shipping (Capt George Pimentel and Staff) TM Shipmanagement, Inc. (Pres. Sangyong, Capt Russel Mirasol and staff) to conduct qualifying exam written and oral exam for 3rd/4th Class cadets.

JULY

- Arranged/Coordinated schedules of Cadets Selection to Filstar Companies to conduct qualifying written/oral examination to 4Cl cadet midshipmen.
- Arranged and coordinated the visit of JICA Representatives.

AUGUST

- Arranged/Coordinated schedules of C/E Gonzales, Fil Star Representative to give company orientation for their 2 selected cadets for the MOA signing between the cadets and their company.
- Arranged/Coordinated the visit of PB Maritime Personnel with Engr M. Dumangeng and British Principal for the MOA Signing of the selected cadets Class 2012 and 2013.
- Arranged/coordinated the visit of NTCM Representatives (Capt Dante Bo and Capt Berina to conduct evaluation for the 15th Batch NSA cadets
- Requested the shipping companies to give update report of the status of the cadets' embarkation, Class 2012.

- Follow-up the MOA with Fleet Mgt Services for Class 2011 & 2012.
- Coordinated with Ms Pelgone of Michaelmar regarding the selection of cadets Class 2014 and arranged the visit to Michaelmar office to bring the selected cadets (4th Class) to take oral interview with British Principal.
- Prepared the sponsored cadets (Class 2013) of PB Maritime Personnel to meet Engr Dumangeng for the company orientation.

SEPTEMBER

- Arranged/Coordinated the visit of Maersk-Filipinas, Gracemarine headed by Capt Jong Bag to conduct oral/written exam to selected 4th CI cadets and Crossworld with Capt Diaz to inspect the Crossworld Dormitory.
- Coordinated with the NSA the scheduled training of NSA 15th Batch – Engine Cadets
- Coordinated with Ms D. Alba, PMMA English Teacher to coach the selected 4th CI cadets in preparation for their scheduled teleconferencing with the Michaelmar British Principal.
- Accompanied the 4th CI Cadets to report to Michaelmar Office in Manila to take qualifying exam- teleconferencing with the British Principal

OCTOBER

- Arranged and coordinated the visit of Klaveness, Torm Shipping, Marlow and UPL Representatives to the Academy.
- Visited various shipping companies (Michaelmar, Cenmar, OSM, NYK, PTSC) regarding the selection and status of our cadets.

NOVEMBER

- Visited Epsilon Shipping to accompany the ten cadets, 5 deck/engine to be interviewed by their principal
- Arranged and coordinated schedules of cadets selection to the different shipping companies for the remaining Batch 2013.
- Arranged and coordinated with the Western Shipping regarding the scheduled Company Seminar and Family Get Together with their sponsored cadets.
- Coordinated with the NSA the scheduled evaluation of NSA 15th Batch – for the 1st Semester SY 2009-2010

- Arranged/Coordinated with Rickmers to meet their sponsored cadets in Wartsila with their Principal.

DECEMBER

- Visited various shipping companies (Cenmar, Michaelmar, Epsilon) to discuss MOA and the cadets undertaking of their sponsored cadets.
- Arranged and prepared the requirements needed and the schedules of Cadets' Passport Processing.
- Coordinated with the DFA Personnel, Satellite Office at the San Narciso Municipal Office for processing of Passport for 3rd Class cadets.
- Updated the various shipping companies the class standing of their sponsored cadets.
- Attended the NSA Annual Coordinators' Meeting
- Arranged and coordinated the sponsored cadets of the different shipping companies (i.e. MSMI, K-Line, Eaglestar, PB Maritime Personnel) to attend their Annual Christmas Party.

**SHIPPING COMPANY GIVING FINANCIAL SUPPORT
UNDER MEMORANDUM OF AGREEMENT (As of June 2010)**

COMPANY	NO. OF CADETS
1. Anscorswire Ship Management Corp.	3CL = 4 4CL = 4
2. All Oceans Maritime Agency, Inc.	2CL = 9 3CL = 2
3. BW Shipping Philippines, Inc.	2CL = 6
4. Evergreen (Cargo Safeway)	2CL = 8 3CL = 8
5. Century Maritime Agencies, Inc.	2CL = 4
6. Dalisay Shipping Corporation	2CL = 2 3CL = 7
7. Eastern Ocean Maritime Corporation	3CL = 6

	4CL = 4
8. Global Gateway Crewing Services	3CL = 20
9. Maersk-Filipinas Crewing, Inc.	3CL = 12
10. Norwegian Shipowners' Association (NSA-Cadet Project)	2CL = 121 3CL = 131
11. Grace Marine & Shipping Corp.	2CL = 6 3CL = 3
12. NYK-Fil Maritime E-Training, Inc.	2CL = 33 3CL = 4
13. OSG Ship Management Manila, Inc.	2CL = 19 3CL = 19
14. Rickmers Marine Agency Phils., Inc.	3CL = 7
15. Fil-Star Maritime Corporation	3CL = 2
16. UPL – Belchem - HAL	2CL = 2 3CL = 2 2CL = 2 3CL = 2
17. Fair Shipping	2CL = 9
18. Wallem	2CL = 4 3CL = 4
19. “K” Line	2CL = 6 3CL = 2

G. Quality Assurance

To guarantee that the quality required of a maritime institution and training is achieved, this department has done the following:

1. Implement the Quality Standard System of PMMA.
2. Coordinate to different units/departments/colleges to the continuous improvement of the PMMA Quality Standard System Manuals.
3. Coordinate with the different department/units regarding the forthcoming Internal Audit.
4. On the process of revising some Policies and Procedures beneficial to the Academy.
5. Conducted Management Review Meeting.
6. On the process of helping the different department/units in solving their problems that affect the Procedures and Policies of the Academy.
7. Coordinate with the different department/units regarding the solution /corrective actions needed for their non-conformities.
8. Conducted the Internal Quality Audit from (July-December 2010).

H. Finance

1. Prepared and submitted for approval the proposed regular budget of the academy for FY 2011 in the total amount of P123,166,000.00;
2. Prepared and submitted for approval by the PMMA Board of Trustees the utilization of estimated income for 2010 in the total amount of P41,237,012.00;
3. Processed for obligation the various expenses in support of the Academy's mandate as a maritime institution in the total amount of P148,187,966.73, which are as follows:
 - a. Current Year 2010 in the amount P140,912,825.65;
 - b. Continuing Appropriation of CY 2009 in the amount of P7,275,141.08
4. Disbursed payments to settle various obligated expenses;
5. Collected and deposited cash receipts from cadets/students and other persons/entities; and
6. Prepared and submitted various financial reports to COA, DBM and other government agencies.

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