

**STATEMENT OF ALLOTMENTS, OBLIGATIONS AND BALANCES**  
**As of December, FY 2013**  
**(In Pesos)**

Department : STATE UNIVERSITIES AND COLLEGES  
 Agency/OU : PHILIPPINE MERCHANT MARINE ACADEMY  
 Fund : 164

P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5)=(2)-(4) (6)	Remarks (6)
		This Report (3)	To Date (4)		
<b>CURRENT YEAR BUDGET</b>					
<b>PERSONAL SERVICES</b>					
I. GENERAL ADMINISTRATION AND SUPPORT					
a. General Administration and Support Services					
Other Bonuses and Incentives	420,000.00	420,000.00	420,000.00		
Honoraria	312,050.00	21,250.00	312,050.00		
Overtime and Night Pay	94,162.00		94,161.45	0.55	
	<u>826,212.00</u>	<u>441,250.00</u>	<u>826,211.45</u>	<u>0.55</u>	
II. SUPPORT TO OPERATION					
a. Auxiliary Services					
	-	-	-	-	
III. OPERATIONS					
a. Advanced Education Services					
	-	-	-	-	
b. Higher Education Services					
Other Bonuses and Incentives	1,152,000.00	1,152,000.00	1,152,000.00		
Honoraria	20,000.00	1,500.00	20,000.00		
Overtime and Night Pay	101,069.00	57,597.78	101,068.79	0.21	
	<u>1,273,069.00</u>	<u>1,211,097.78</u>	<u>1,273,068.79</u>	<u>0.21</u>	
<b>Sub-total</b>	<u><b>2,099,281.00</b></u>	<u><b>1,652,347.78</b></u>	<u><b>2,099,280.24</b></u>	<u><b>0.76</b></u>	
Certified Correct: _____ Submitted by: _____					
NORBERTO P. ALMARZA Administrative Officer V			RADM RICHARD U. RITUAL PMMA President		
Date: _____			Date: _____		

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**Department** : STATE UNIVERSITIES AND COLLEGES  
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**Fund** : 164

P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5)=(2)-(4) (6)	Remarks (6)
		This Report (3)	To Date (4)		
<b>CURRENT YEAR BUDGET</b>					
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
<b>I. GENERAL ADMINISTRATION AND SUPPORT</b>					
a. General Administration and Support Services					
Travelling Expenses -Local	810,512.00	(24,617.89)	710,660.78	99,851.22	
Training Expenses	178,903.00	(26,097.00)	178,903.00		
Office Supplies Expenses	308,014.00	3,608.25	209,092.99	98,921.01	
Gasoline, Oil and Lubricants Expenses	66,346.00	5,100.48	66,345.45	0.55	
Other Supplies Expenses	764,753.00	26,069.40	764,751.72	1.28	
Postage and Deliveries	24,090.00	21,164.93	24,089.93	0.07	
Telephone Expenses - Landline	130,792.00	8,064.36	130,790.84	1.16	
Telephone Expenses - Mobile	257,876.00	37,767.93	257,874.62	1.38	
Internet Expenses	12,193.00		12,193.00		
Cable, Satellite, Telegraph and Radio Expenses	600.00		600.00		
Advertising Expenses	20,000.00		20,000.00		
Printing and Binding Expenses	105,800.00		105,800.00		
Rent Expenses	6,990.00		6,990.00		
Representation Expenses	17,500.00	7,500.00	17,500.00		
Transportation and Delivery Expenses	14,021.00	9,000.00	14,021.00		
Consultancy Services	400,000.00		360,000.00	40,000.00	
General Services	2,000.00		2,000.00		
Janitorial Services	75,456.00	4,876.55	70,291.67	5,164.33	
Other Professional Services	783,371.00	64,435.08	767,370.76	16,000.24	
Repair and Maintenance - Land Improvement	10,500.00	10,500.00	10,500.00		
Repair and Maintenance - Office Buildings	34,770.00		34,770.00		
Repair and Maintenance - Office Equipment	14,800.00	2,500.00	14,800.00		
Repair and Maintenance - Motor Vehicles	1,155,751.00	38,202.80	1,155,749.40	1.60	
Taxes, Duties and Licenses	300.00		300.00		
Other Maintenance and Operating Expenses	507,989.00	12,865.89	507,986.68	2.32	
	<u>5,703,327.00</u>	<u>200,940.78</u>	<u>5,443,381.84</u>	<u>259,945.16</u>	
<b>II. SUPPORT TO OPERATIONS</b>					
a. Auxiliary Services					
Other Supplies Expenses	432,727.45	304,710.20	334,710.20	98,017.25	
General Services	115,350.00	97,505.98	115,349.48	0.52	
Repair and Maintenance - Land Improvement	50,000.00		50,000.00		
Other Maintenance and Operating Expenses	20,000.00		20,000.00		
	<u>618,077.45</u>	<u>402,216.18</u>	<u>520,059.68</u>	<u>98,017.77</u>	

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**Fund** : 164

P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5)=(2)-(4) (5)	Remarks (6)
		This Report (3)	To Date (4)		
<b>CURRENT YEAR BUDGET</b>					
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
III. OPERATIONS					
a. Advanced Education Services					
Travelling Expenses -Local	28,948.00	20,524.00	28,948.00		
Office Supplies Expenses	20,675.00		20,674.70	0.30	
Other Supplies Expenses	803.00		802.75	0.25	
Telephone Expenses - Mobile	1,480.00		1,480.00		
Internet Expenses	3,620.00		3,620.00		
Representation Expenses	7,500.00	7,500.00	7,500.00		
Other Maintenance and Operating Expenses	800.00		800.00		
	<u>63,826.00</u>	<u>28,024.00</u>	<u>63,825.45</u>	<u>0.55</u>	
b. Higher Education Services					
Travelling Expenses -Local	1,462,352.00	131,638.00	1,251,967.05	210,384.95	
Travelling Expenses -Foreign	78,312.00	(29,072.43)	78,311.57	0.43	
Training Expenses	39,200.00		39,200.00		
Office Supplies Expenses	434,005.76	18,594.03	244,315.33	189,690.43	
Food Supplies Expenses	1,775,584.00	327,834.34	1,675,582.81	100,001.19	
Drugs and Medicines Expenses	167,218.00	6,962.75	162,217.77	5,000.23	
Medical, Dental and Laboratory Expenses	187,883.00	1,475.00	182,882.37	5,000.63	
Gasoline, Oil and Lubricants Expenses	1,395,545.00	94,650.51	1,206,286.67	189,258.33	
Textbooks and Instructional Materials Expenses	648,530.00		648,530.00	0.00	
Military and Police Supplies Expenses (NROTCU)	74,800.00		74,800.00	0.00	
Other Supplies Expenses	2,614,770.00	91,183.60	2,556,487.82	58,282.18	
Water Expenses	110,867.00		110,867.00	0.00	
Electricity Expenses	274,482.00		274,481.75	0.25	
Cooking Gas Expenses	83,449.00	37,130.00	83,449.00	0.00	
Postage and Deliveries	4,455.00		4,455.00	0.00	
Telephone Expenses - Landline	61,894.00	2,793.13	61,893.40	0.60	
Telephone Expenses - Mobile	11,091.00	1,219.68	11,090.61	0.39	
Internet Expenses	117,824.00	2,429.66	117,823.66	0.34	
Cable, Satellite, Telegraph and Radio Expenses	1,950.00		1,950.00	0.00	
Membership Dues and Contribution to Organizations	697,876.00	40,800.00	697,875.68	0.32	
Advertising Expenses	654,450.00		654,450.00	0.00	
Printing and Binding Expenses	530,960.00	2,110.00	530,960.00	0.00	
Rent Expenses	252,545.00		252,544.50	0.50	
Representation Expenses	355,000.00	45,000.00	355,000.00	0.00	
Transportation and Delivery Expenses	12,557.00	7,000.00	12,556.75	0.25	
Auditing Services	2,580.00	2,580.00	2,580.00	0.00	
General Services	143,863.00	40,661.00	143,861.89	1.11	
Janitorial Services	5,489.00	2,487.32	5,487.57	1.43	
Security Services	1,003,838.00	580,725.84	1,003,837.84	0.16	
Other Professional Services	576,061.00	40,717.09	568,330.47	7,730.53	
Repair and Maintenance - Land Improvement	65,000.00		65,000.00	0.00	
Repair and Maintenance - Electrification, Power and Energy Structures	194,000.00	30,000.00	194,000.00		

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**Fund** : 164

P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5)=(2)-(4) (6)	Remarks (6)
		This Report (3)	To Date (4)		
<b>CURRENT YEAR BUDGET</b>					
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>					
Repair and Maintenance - Office Building	49,300.00		49,300.00		
Repair and Maintenance - School Building	84,220.00		84,219.99	0.01	
Repair and Maintenance - Other Structures	239,552.00	44,919.25	239,551.45	0.55	
Repair and Maintenance - Office Equipment	51,251.00		51,250.68	0.32	
Repair and Maintenance - Furniture and Fixtures	109,488.00		109,488.00		
Repair and Maintenance - Fire Fighting Equipment and Accessories	22,132.00		22,132.00		
Repair and Maintenance - Medical, Dental and Laboratory Equipment	55,275.00		55,275.00		
Repair and Maintenance - Technical & Scientific Equipment	11,086,733.86	119,569.71	7,019,699.83	4,067,034.03	
Repair and Maintenance - Other Machineries and Equipment	83,890.00	25,000.00	83,890.00		
Repair and Maintenance - Motor Vehicles	359,753.00	71,760.00	359,752.13	0.87	
Repair and Maintenance - Watercraft	1,047,659.00		1,047,658.20	0.80	
Repair and Maintenance - Other Property, Plant and Equipment	6,930.00		6,930.00		
Repair and Maintenance - Artesian Wells, Reservoirs, Pumping Stations and Conduits	399,948.00	4,800.00	399,948.00		
Taxes, Duties and Licenses	31,447.00	800.00	31,447.00		
Insurance Expenses	247,013.00	6,024.18	247,012.78	0.22	
Other Maintenance and Operating Expenses	5,094,961.79	659,670.00	4,714,013.65	380,948.14	
	<u>33,007,984.41</u>	<u>2,411,462.66</u>	<u>27,794,645.22</u>	<u>5,213,339.19</u>	
c. Research Services					
Travelling Expenses	7,050.00	5,400.00	7,050.00		
Training Expenses	6,000.00		6,000.00		
Rent Expenses	43,750.00		43,750.00		
Representation Expenses	5,000.00	5,000.00	5,000.00		
	<u>61,800.00</u>	<u>10,400.00</u>	<u>61,800.00</u>		
<b>Sub-total</b>	<b><u>39,455,014.86</u></b>	<b><u>3,053,043.62</u></b>	<b><u>33,883,712.19</u></b>	<b><u>5,571,302.67</u></b>	
Certified Correct: _____ Submitted by: _____					
NORBERTO P. ALMARZA Administrative Officer V			RADM RICHARD U. RITUAL PMMA President		
Date: _____			Date: _____		

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		This Report (3)	To Date (4)		
<b>CURRENT YEAR BUDGET</b>					
<b>CAPITAL OUTLAY</b>					
I. GENERAL ADMINISTRATION AND SUPPORT					
a. General Administration and Support Services					
Office Equipment	98,364.00		98,364.00		
IT Equipment and Software	220,400.00		220,400.00		
Communication Equipment	17,070.00		17,070.00		
Other Machineries and Equipment	25,000.00		25,000.00		
	<u>360,834.00</u>	-	<u>360,834.00</u>	-	
III. OPERATIONS					
b. Higher Higher Education Services					
Electrification, Power and Energy Structures	215,000.00		215,000.00		
Office Equipment	82,544.00		82,544.00		
IT Equipment and Software	590,000.00		590,000.00		
Watercrafts	270,000.00		270,000.00		
Other Machineries and Equipment	198,000.00	198,000.00	198,000.00		
	<u>1,355,544.00</u>	<u>198,000.00</u>	<u>1,355,544.00</u>	-	
<b>Sub-total</b>	<u><b>1,716,378.00</b></u>	<u><b>198,000.00</b></u>	<u><b>1,716,378.00</b></u>	-	
<b>TOTAL</b>	<u><b>43,270,673.86</b></u>	<u><b>4,903,391.40</b></u>	<u><b>37,699,370.43</b></u>	<u><b>5,571,303.43</b></u>	
Certified Correct: _____ Submitted by: _____					
NORBERTO P. ALMARZA Administrative Officer V			RADM RICHARD U. RITUAL PMMA President		
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		This Report (3)	To Date (4)		
<b>SPECIAL PURPOSE FUNDS</b>					
<b>Miscellaneous Personnel Benefits Fund</b>					
Personal Services					
Su Sub-total	-	-	-	-	
<b>Contingent Fund</b>					
Maintenance and Other Operating Expenses					
Su Sub-total	-	-	-	-	
Capital Outlay					
Sub-total	-	-	-	-	
<b>T TOTAL</b>	-	-	-	-	
<b>PRIOR YEAR'S BUDGET (CONTINUING APPROPRIATIONS)</b>					
<b>Personal Services</b>					
<b>I. GENERAL ADMINISTRATION AND SUPPORT</b>					
a. General Administration and Support Services					
	-	-	-	-	
<b>II. SUPPORT TO OPERATIONS</b>					
a. Auxiliary Services					
Other Bonuses and Incentives	176,000.00	176,000.00	176,000.00		
	176,000.00	176,000.00	176,000.00	-	
<b>III. OPERATIONS</b>					
b. Higher Education Services					
Honoraria	8,000.00		8,000.00	-	
Overtime and Night Pay	327,505.22		327,505.22	-	
	335,505.22		335,505.22	-	
Sub-total	511,505.22	176,000.00	511,505.22		
<b>Maintenance and Other Operating Expenses</b>					
<b>I. GENERAL ADMINISTRATION AND SUPPORT</b>					
a. General Administration and Support Services					
Travelling Expenses - Local	93,778.88	4,296.00	93,778.88		
Office Supplies Expenses	432.00		432.00		
Gasoline, Oil and Lubricants Expenses	88,216.63		88,216.54	0.09	
Other Supplies Expenses	6,356.25	262.20	6,355.45	0.80	
Telephone Expenses - Landline	4,215.48		4,215.48		
Telephone Expenses - Mobile	26,990.01	3,024.01	26,989.02	0.99	
Internet Expenses	832.50		832.50		
Repair and Maintenance - Land Improvement	3,672.00		3,672.00		
Repair and Maintenance - Office Building	11,270.00		11,270.00		
Other Maintenance and Operating Expenses	750.00		750.00		
	236,513.75	7,582.21	236,511.87	1.88	

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<b>PRIOR YEAR'S BUDGET (CONTINUING APPROPRIATIONS)</b>					
<b>Maintenance and Other Operating Expenses</b>					
<b>II. SUPPORT TO OPERATION</b>					
a. Auxiliary Services					
Other Supplies Expenses	7,858.00	2,140.00	7,805.50	52.50	
Rent Expenses	3,000.00		3,000.00		
Other Maintenance and Operating Expenses	219,716.00	197,704.00	219,715.02	0.98	
	<u>230,574.00</u>	<u>199,844.00</u>	<u>230,520.52</u>	<u>53.48</u>	
<b>III. OPERATIONS</b>					
a. Advanced Education Services					
	-	-	-	-	
b. Higher Education Services					
Travelling Expenses - Local	204,039.64	3,600.00	203,708.00	331.64	
Training Expenses	3,600.00		3,600.00		
Office Supplies Expenses	11,240.00		11,240.00		
Food Supplies Expenses	1,737,758.16	22,287.20	1,737,757.18	0.98	
Gasoline, Oil and Lubricants Expenses	260,398.00		260,397.11	0.89	
Textbooks and Instructional Materials Expenses	112,283.00	(32,717.75)	112,282.25	0.75	
Other Supplies Expenses	379,958.00		379,957.42	0.58	
Telephone Expenses - Landline	14,144.00	1,541.85	14,143.54	0.46	
Telephone Expenses - Mobile	4,139.00		4,138.95	0.05	
Internet Expenses	36,000.00	12,000.00	36,000.00		
Membership Dues and Contributions to Organizations	6,835.00		6,835.00		
Representation Expenses	10,000.00		10,000.00		
Transportation and Delivery Expenses	130.00		130.00		
General Services	31,160.00		31,160.00		
Janitorial Services	5,648.00		5,647.80	0.20	
Security Services	52,889.00		52,889.00		
Other Professional Services	114,095.00		114,094.39	0.61	
Repair and Maintenance - School Building	47,000.00		47,000.00		
Repair and Maintenance - Office Equipment	8,275.00		8,275.00		
Repair and Maintenance - Other Machineries & Eqpt.	28,755.00		28,755.00		
Repair and Maintenance - Motor Vehicles	49,320.00		49,319.26	0.74	
Repair and Maintenance - Watercrafts	33,616.00		33,616.00		
Taxes, Duties and Licenses	10,950.00		10,950.00		
Insurance Expenses	5,000.00		5,000.00		
Other Maintenance and Operating Expenses	427,104.00		427,104.00		
	<u>3,594,336.80</u>	<u>6,711.30</u>	<u>3,593,999.90</u>	<u>336.90</u>	
Sub-total	<u>4,061,424.55</u>	<u>214,137.51</u>	<u>4,061,032.29</u>	<u>392.26</u>	

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		This Report (3)	To Date (4)		
<b>PRIOR YEAR'S BUDGET (CONTINUING APPROPRIATIONS)</b>					
<b>Capital Outlay</b>					
I. GENERAL ADMINISTRATION AND SUPPORT					
a. General Administration and Support Services					
Office : Office Equipment	98,950.00		98,950.00		
IT Equ IT Equipment and Software	159,680.00		159,680.00		
Sub-total	<u>258,630.00</u>	-	<u>258,630.00</u>		-
II. SUPPORT TO OPERATIONS					
a. Auxiliary Services					
IT Equipment and Software	49,000.00		49,000.00		
	<u>49,000.00</u>	-	<u>49,000.00</u>		-
Sub-total	<u>307,630.00</u>	-	<u>307,630.00</u>		-
<b>TOTAL</b>	<b><u>4,880,559.77</u></b>	<b><u>390,137.51</u></b>	<b><u>4,880,167.51</u></b>	<b><u>392.26</u></b>	
<b>GRAND TOTAL</b>	<b><u>48,151,233.63</u></b>	<b><u>5,293,528.91</u></b>	<b><u>42,579,537.94</u></b>	<b><u>5,571,695.69</u></b>	
Certified Correct: _____ Submitted by: _____					
<p align="center">NORBERTO P. ALMARZA                  Administrative Officer V                  Date: _____</p>			<p align="center">RADM RICHARD U. RITUAL PMMA                  President                  Date: _____</p>		