



Republic of the Philippines
Philippine Merchant Marine Academy
San Narciso, Zambales

October 15, 2020



REQUEST FOR QUOTATION

The Philippine Merchant Marine Academy through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the **“OFFICE FURNITURE AND APPLIANCES”** in accordance with Section 53.9 of the Implementing Rules and Regulations of the Republic Act No. 9184 and DBM Circular Letter no. 2018-8.

- Name of project** : OFFICE FURNITURE AND APPLIANCES
- Approved Budget for The Contract (ABC)** : Two Hundred Two Thousand (P202,000.00)
- Specification** : See Attached Annex “A” for the specifications
- Location** : PMMA Complex, San Narciso, Zambales
- Delivery Term** : Within 7 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s Permit, PhilGEPS Registration Number or PhilGEPS Platinum Membership, Income/Business Tax Return, Omnibus Sworn Statement with Authority of Signatory, upon submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated in Annex “A” and other terms and conditions stated in the price quotation form.

Subject for submission of warranty certificate once awarded.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 5:00 p.m of _____ at the PMMA BAC Office, PMMA Complex, San Narciso, Zambales. Thru LBC or Hand Carry or you can send to pmmabac@gmail.com. For Inquiries, you may contact us at tel. nos. 047-913-4396 loc.172

BIDS AND AWARDS
COMMITTEE

Request for Quotation

No.70 S.2020

Rev_091615

PMMA – Main Site
PMMA Complex,
Brgy. Natividad,
San Narciso, Zambales,
2205 Philippines
Tel: (047) 913-4396

PMMA – Assessment
Center, Training Center,
Graduate School
3rd and 4th Floor,
Marsman Building,
Philippine Port Authority,
South Harbor Port Area,
Manila, Philippines

Tel: (02) 714-3719
Assessment Center

Tel: (02) 523-0451
Training Center
Graduate School

www.pmma.edu.ph



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ANNEX A"

Price Quotation Form

Date: _____

The BAC Chairperson
PMMA Complex, San Narciso, Zambales

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

Description	UNIT	Item/Specification	Quantity	Unit Price	Total Price
OFFICE FURNITURE AND APPLIANCES	pcs	Bookshelves with glass Material: MDF Color: Walnut Dimension: H1740mm x D300 x W1200mm	2		
	set	Sofa set Materials: Fabric, foam & wooden frame Upholstery color: Beige Orientation: 3-seater, 2-seater & 1 seater	1		
	pc	Office Table Material: MDF Color: Wenge Dimension: W1200mm x D 600 x H750mm	2		
	pcs	Computer Table 2 drawers, 1 cabinet & 1 pull out keyboard tray Dimension: H 730mm x D 530 x W 1200mm Color: Walnut or Oak	2		
	pc	Conference Table Dimension: L 78.75" x W 39.25" x H 29.50"	1		
	pcs	Visitor's Chair (leather, black) Dimension: L 18" x W 20.5" x H 35	6		
	pcs	Office Chair with arms Dimension: L 22" x W 8" x H 37-41" Mesh material, black	5		
	pcs	4 layer Vertical Filing	2		

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		Cabinet Beige, L 18" x W 24.5" x H 52.6"			
	pcs	Junior Executive Chair Color: Black Leatherette Silver powder coated metal base High back	4		
	pcs	Air Purifier Operating Voltage: AC 220V-240V Operating Current: 017A Power: 40w Noise: 55 DB Excellent Efficiency for rooms 35m to 50m Purifying Efficiency: 150 - 180m/h Long 8 hour timer shutdown 3000 hour filter replacement remind function Cable length: 130CRI Product Size: 365 x 220 x 595 mm Product weight: 5.4 kg Accessories: Remote control	32		

(Amount) _____ (Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name and Address of Company

Contact No./E-mail Address