



July 8, 2021



REQUEST FOR QUOTATION

The Philippine Merchant Marine Academy through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the **“PHOTO AND VIDEO COVERAGE OF BACCALAUREATE MASS, BLESSING OF THE RING AND GRADUATION CEREMONY 2021”** in accordance with Section 53.9 of the Implementing Rules and Regulations of the Republic Act No. 9184 and DBM Circular Letter no. 2018-8.

Name of project : **PHOTO AND VIDEO COVERAGE OF BACCALAUREATE MASS, BLESSING OF THE RING AND GRADUATION CEREMONY 2021**

Approved Budget for The Contract (ABC) : Sixty Thousand Pesos (P60,000.00)

Specification : See Attached Annex “A” for the specifications

Location : PMMA Complex, San Narciso, Zambales

Delivery Term : Within 30 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s Permit, PhilGEPS Registration Number or PhilGEPS Platinum Membership, Income/Business Tax Return, Omnibus Sworn Statement with Authority of Signatory, upon submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated in Annex “A” and other terms and conditions stated in the price quotation form.

Subject for submission of warranty certificate once awarded.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 5:00 p. m. of July 12, 2021 at the PMMA BAC Office, PMMA Complex, San Narciso, Zambales thru LBC, Hand Carry or you can e-mail to pmmabac@gmail.com.

For Inquiries, you may contact us at tel. nos. 047-913-4396 loc.172

PMMA – Main Site
PMMA Complex,
Brgy. Natividad,
San Narciso, Zambales,
2205 Philippines

Tel: (047) 913-4396

PMMA – Training Center
2nd Floor, Knights of Rizal
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Tel: (02) 523 0451
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Graduate School

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BIDS AND AWARDS
COMMITTEE

Request for Quotation

No.046 S.2021

Rev_091615



Republic of the Philippines
Philippine Merchant Marine Academy
 San Narciso, Zambales

"ANNEX A"

Price Quotation Form

Date: _____

The BAC Chairperson
 PMMA Complex, San Narciso, Zambales

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

Description	UNIT	Item/Specification	Quantity	Unit Price	Total Price
PHOTO AND VIDEO COVERAGE OF BACCALAUREATE MASS, BLESSING OF THE RING AND GRADUATION CEREMONY 2021	Package	Photo and Video Coverage (2 days event)	1		
		Baccalaureate Mass and Blessings of the Ring – July 26, 2021			
		Graduation Ceremony – July 28, 2021			
		Specifications:			
		Unlimited shots during the entire event			
		Enhanced photos and saved in USB			
		40 pages 8x20 hardbound photo album			
		Full Documentation video edited with high definition video using high end cameras saved in USB			
		Aerial shots			
		Same day edit (SDE) video highlights (5 minutes)			

(Amount) _____ (Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name and Address of Company

 Contact No./E-mail Address



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 San Narciso, Zambales,
 2205 Philippines
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