



October 16, 2021

REQUEST FOR QUOTATION

The Philippine Merchant Marine Academy through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the **"4-DRAWER LATERAL FILING CABINET FOR RECORDS UNIT USE & OFFICE CHAIR AND OFFICE TABLE FOR DORMITORY"** in accordance with Section 53.9 of the Implementing Rules and Regulations of the Republic Act No. 9184 and DBM Circular Letter no. 2018-8.

Name of project : **4-DRAWER LATERAL FILING CABINET FOR RECORDS UNIT USE & OFFICE CHAIR AND OFFICE TABLE FOR DORMITORY**

Approved Budget for The Contract (ABC) : Two Hundred Seventy-Three Thousand Six Hundred Pesos
(P273,600.00)

Specification : See Attached Annex "A" for the specifications

Location : PMMA Complex, San Narciso, Zambales

Delivery Term : Within 30 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Number or PhilGEPS Platinum Membership, Income/Business Tax Return, Omnibus Sworn Statement with Authority of Signatory, upon submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated in Annex "A" and other terms and conditions stated in the price quotation form.

Subject for submission of warranty certificate once awarded.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 5:00 p. m. of October 19, 2021 at the PMMA BAC Office, PMMA Complex, San Narciso, Zambales thru LBC, Hand Carry or you can e-mail to pmmabac@gmail.com.
For Inquiries, you may contact us at tel. nos. 047-913-4396 loc.172

DNV

PMMA - Main Site
PMMA Complex,
Brgy. Natividad,
San Narciso, Zambales,
2205 Philippines

Tel: (047) 913-4396

PMMA - Training Center

PMMA Complex,
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San Narciso, Zambales,
2205 Philippines

Tel: (047) 913-3104

PMMA - Graduate School

4th Floor Palacio Grande
Bldg., Gen Luna cor
Anda Sts. Intramuros

www.pmma.edu.ph

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No.069 S.2021

Rev. 081621



Republic of the Philippines
Philippine Merchant Marine Academy
 San Narciso, Zambales

“ANNEX A”

Price Quotation Form

Date: _____

The BAC Chairperson
 PMMA Complex, San Narciso, Zambales

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

Description	UNIT	Item/Specification	Quantity	Unit Price	Total Price
4-DRAWER LATERAL FILING CABINET FOR RECORDS UNIT USE & OFFICE CHAIR AND OFFICE TABLE FOR DORMITORY	Pcs	4-Drawer Lateral Filing Cabinet With Anti-Tilt Lock Mechanism/KD With Steel Handle Lock Compatible with A4, FC, Letter and Legal size files Color: Gray Dimensions: 90(W)x45(D)x103(H)cm Weight: 65kgs	15		
	Units	Office Chair Ergo dynamic SLACKEN chair 360 Swivel Function High Back Office Chair Maximum weight capacity: 120kg Chair Dimension: 63x68x120 350mm Chrome Steel. Starbase and nylon casters Pneumatic height adjustment. Tilt-lock mechanism. 360 degrees swivel function. Ergonomic and dynamic which will provide.	3		
	Units	Office Table Office Table with Center and Double Pedestal Drawers and Cabinet The table is constructed with laminated particle board with PVC edging Includes two Pedestals with a box drawer for supplies and a locking center and side file drawers with drawer glides	3		

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		Double Pedestal with 4 total Drawers Provide Optimal Storage locks for Center and Side Color: Black or Brown Dimensions: Length: 1400mm Width: 680mm Height: 750mm			
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(Amount) _____ (Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.
Very truly yours,

Name/Signature of Representative

Name and Address of Company

Contact No./E-mail Address

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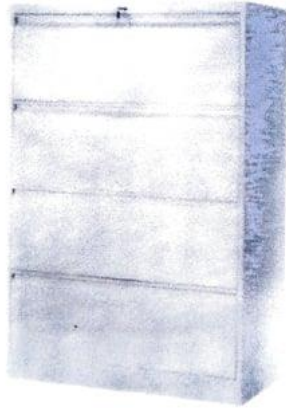
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4D LATERAL FILING CABINET JF-LC004

ALU: 018382

Brand: Office Warehouse

- 4-Drawer Lateral Filing Cabinet with Anti-Tilt Lock Mechanism (4D)
- With Steel Handle Lock
- Compatible with A4, F4, letter and legal size files
- Color: Gray
- Dimensions: 90(W)x45(D)x133(H)cm
- Weight: 65kgs

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Ergo dynamic SLACKEN Chair 360° Swivel Function High Back Office Chair.

Maximum weight capacity : 120kg.

Chair Dimension : 63x68x120.

350mm Chrome steel. starbase and nylon casters.

Pneumatic height adjustment. Tilt-lock. Mechanism. 360 degrees swivel function. Ergonomic and dynamic which will provide comfort and durability.



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Office Table with Center and Double Pedestal Drawers and Cabinet

The table is constructed with laminated particle board with PVC edging.

Includes two Pedestals with a box drawer for supplies and a locking Center and Side file drawers with drawer glides.
Double Pedestal with 4 total Drawers Provide Optimal Storage Locks for Center and Side Drawer Cabinet.

Color: Black or Brown

Dimensions: Length: 1400mm

Width: 680mm

Height: 750mm