



October 16, 2021

## REQUEST FOR QUOTATION

The Philippine Merchant Marine Academy through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the “**JANITORIAL SUPPLIES**” in accordance with Section 53.9 of the Implementing Rules and Regulations of the Republic Act No. 9184 and DBM Circular Letter no. 2018-8.

<b>Name of project</b>	: <b>JANITORIAL SUPPLIES</b>
<b>Approved Budget for The Contract (ABC)</b>	: Three Hundred Sixty-Five Thousand Four Hundred Pesos (P365,400.00)
<b>Specification</b>	: See Attached Annex “A” for the specifications
<b>Location</b>	: PMMA Complex, San Narciso, Zambales
<b>Delivery Term</b>	: Within 30 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor’s Permit, PhilGEPS Registration Number or PhilGEPS Platinum Membership, Income/Business Tax Return, Omnibus Sworn Statement with Authority of Signatory, upon submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated in Annex “A” and other terms and conditions stated in the price quotation form.

Subject for submission of warranty certificate once awarded.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his duly authorized representative/s.

**Submission of quotation and eligibility documents is on or before 5:00 p. m. of October 19, 2021** at the PMMA BAC Office, PMMA Complex, San Narciso, Zambales thru LBC, Hand Carry or you can e-mail to [pmmabac@gmail.com](mailto:pmmabac@gmail.com). For Inquiries, you may contact us at tel. nos. 047-913-4396 loc.172

PMMA – Main Site  
PMMA Complex,  
Brgy. Natividad,  
San Narciso, Zambales,  
2205 Philippines

Tel: (047) 913-4396

PMMA – Training Center

PMMA Complex,  
Brgy. Natividad,  
San Narciso, Zambales,  
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Tel: (047) 913-3104

PMMA – Graduate School

4<sup>th</sup> Floor Palacio Grande  
Bldg., Gen Luna cor  
Anda Sts. Intramuros

[www.pmma.edu.ph](http://www.pmma.edu.ph)

BIDS AND AWARDS  
COMMITTEE

Request for Quotation

No.068 S.2021

Rev\_081621

DNV



Republic of the Philippines  
Philippine Merchant Marine Academy  
San Narciso, Zambales

"ANNEX A"

**Price Quotation Form**

Date: \_\_\_\_\_

The BAC Chairperson  
PMMA Complex, San Narciso, Zambales

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items/s as follows:

Description	UNIT	Item/Specification	Quantity	Unit Price	Total Price
<b>JANITORIAL SUPPLIES</b>	Pcs	Garbage Bag size L XL	2600		
	Pcs	Cleanser	272		
	Pcs	Bowl Brush	130		
	Pcs	Stick Broom	224		
	Pcs	Stick Broom w/ Handle	100		
	Pcs	Ceiling Broom	100		
	Pcs	Powder Soap	160		
	Gal	Alcohol	235		
	Pcs	Soft Broom	136		
	Pcs	Coconut Husk	45		
	Pcs	Sponge/Scrub/Scrubbing Pad	30		
	Pcs	Rubber Pump	40		
	Pcs	Bottle Spray	60		
	Pcs	Mop Head	15		
	Gal	Bleach	36		
	Pcs	Deodorizer	144		
Gal	Toilet Bowl Cleaner	36			
Bottle	Disinfectant Spray (Lysol or its equivalent)	150			

(Amount) \_\_\_\_\_ (Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Name and Address of Company

\_\_\_\_\_  
Contact No./E-mail Address

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